

## South Muskham/Little Carlton Parish Council

### Minutes of the Parish Council Meeting held on Wednesday, 15<sup>th</sup> January 2025 at 7.30pm in the Main Hall, South Muskham Village Hall

**Membership:** C Briggs-Price, K Brown, D Catanach, P Jarvis, G Shearing and E Tilbury

Also Present: 1 member of the public and Councillor Hobbs from North Muskham PC

92.24/25 **Apologies for Absence**

Apologies – received and accepted from Councillor Gill and District Councillor Mrs Saddington

With the agreement of Members, the Chair brought forward Agenda Item 6.1 and welcomed Councillor Hobbs, North Muskham Parish Council, to the meeting.

93.24/25 **North Muskham Neighbourhood Plan**

To note correspondence received from North Muskham Parish Council and the North Muskham Neighbourhood Plan Steering Group and to welcome Councillor Hobbs (NMPC) to the meeting

Councillor Hobbs referred to the Neighbourhood Plan summary that had been circulated to Members in advance of the meeting.

The first area that needed to be identified was the Neighbourhood Area. This would generally be confined to the parish boundary, but there was an area that was within South Muskham & Little Carlton Parish, Burr ridge Farm, that would impact more on North Muskham should it be developed.

Members noted that a number of options had been outlined in the document:

- Permit North Muskham to include an area around Burr ridge Farm into their plan (this means it could not then be included in a South Muskham & Little Carlton plan)
- Not Permit North Muskham to include an area around Burr ridge Farm into their plan
- Produce a single Neighbourhood Plan for South Muskham & Little Carlton Parish.
- Do nothing – there is no obligation to produce a Neighbourhood Plan
- Produce a joint plan with North Muskham and possibly Bathley (awaiting their feedback)

Councillor Hobbs confirmed that North Muskham were proceeding with a plan in any event. Bathley are consulting with their parishioners on their position.

It was understood that there was a grant available, but the Chair questioned what other costs would be involved. Councillor Hobbs advised it would depend on whether it was a single, joint or multiple parish plan.

Councillor Hobbs asked that Members consider whether or not they would wish to put together a joint plan prior to the next meeting of the North Muskham Neighbourhood Plan Steering Group meeting which was scheduled to take place on 19<sup>th</sup> February 2025.

The Chair thanked Councillor Hobbs for his presentation and reconvened the meeting at 8.06pm.

Members discussed the options raised by Councillor Hobbs. The Chair considered that if there were any changes to the parish boundary it would set a precedent as the boundary had been in place for many years. Members did not consider it was right for any other Parish Council to include part of South Muskham & Little Carlton's boundary within their Neighbourhood Plan.

The Chair proposed that:

- the Parish Council join with North Muskham in producing a Neighbourhood Plan
- South Muskham & Little Carlton Parish Council retain its parish boundary
- a request be put out in the community for volunteers to come forward to help with development of the plan

After discussion, it was AGREED that delegated authority be given to the Chair, Councillor Shearing and the Clerk to liaise with Councillor Hobbs on the Parish Council's position, and to raise awareness within the communities.

With the agreement of Members, the Chair brought forward Agenda Item 9.2 forward for consideration.

#### 94.24/25 **Parish Council Matters**

To receive the Statement of Community Consultation from Elements Green and note the Phase 2 Consultation

The Chair suspended the meeting at 8.10pm to allow a resident to raise concerns at correspondence that had been received from Elements Green regarding land adjacent to their property.

A field referenced as AM147 was shown as being included, which was not in the original plans. Grange Farm Mews was also showing as being included.

The Chair thanked the resident for their input and reconvened the meeting at 8.15pm.

The Chair referred to the request from JPAG regarding Planning Consultant fees. Anticipated costs were £1,673 at the moment, but that would depend on the number of parishes included. Members AGREED to the costs for a planning consultant, which should be taken from reserves

#### **Open Session**

There were no reports to receive.

95.24/25 **Chair's Report**

The Chair extended salutations to Members for a Happy New Year!

The Chair advised that he had attended a briefing regarding the GNR Solar Park. Plans were still showing two accesses off Great North Road and the Visitor Centre. The Parish Council had been advised previously that the Visitor Centre would be removed. Additionally, suggestions for the bridlepath were not included. The Chair advised he would attend a further briefing to raise the issues that had been discussed earlier on the agenda.

96.24/25 **To approve the Minutes of the meeting held on 20<sup>th</sup> November 2024**

The minutes of the meeting held on 20<sup>th</sup> November 2024 were accepted as a true record and signed by the Chair.

97.24/25 **Matters arising from the Minutes not covered elsewhere on the Agenda**

There were none.

98.24/25 **Planning**

98.1 Decision Notice - 24/01060/HOUSE – Cottmead, Main Street, South Muskham – Erection of a single storey front/side extension, application of render, replacement doors and windows, installation of rooflight, re-roofing, installation of solar panels and replacement surface material to existing access drive

Members noted the decision notice granting planning permission for the development as outlined.

98.2 To receive correspondence from Newark & Sherwood District Council regarding the Amended Southwell Neighbourhood Plan - Regulation 16 Stage Consultation

Members received and noted the correspondence as outlined but did not consider any response was required.

98.3 To note additional consultation on the Nottinghamshire and Nottingham Waste Local Plan: Main Modification Consultation

The additional consultation on the Nottinghamshire and Nottingham Waste Local Plan was received and noted. Members did not consider any response was required.

99.24/25 **Financial Issues**

99.1 To record Receipts

- Licence Fee – Muskham Cougars - £200

99.2 Invoices for payment:

- Clerk's Wages (November) - £329.44
- HMRC PAYE (November) - £82.40
- Bank Charges - £10.00
- Internal Audit Fee - £34.62
- Bank Charges - £10
- WaterPlus - £14.63
- EDF Energy - £17.10
- Bank Charges - £8
- Clerk's Wages (December) - £329.44

Email: [clerk@smlcpc.org](mailto:clerk@smlcpc.org) Tel: 07946 601364

- HMRC PAYE (December) - £82.40
- Sunrise Windows – £3,600

99.3 To note the Parish Council's financial position as at 31<sup>st</sup> December 2024  
Members noted the Parish Council's financial position as at 31<sup>st</sup> December 2024, with a balance of £21,842.72 in the current account and £40,410.86 in the NatWest deposit account.

99.4 To consider a budget for the 2025/26 financial year and determine a precept  
Members received the draft budget circulated by the Clerk in advance of the meeting. Projected expenditure was showing as £16,077 against income of £13,917.

Members noted that there would be a requirement for professional services in relation to retaining a Planning Consultant through the Joint Parishes Action Group relating to the GNR Solar Park.

After discussion, it was proposed by the Chair that an increase of 2% be applied which would give a Precept of £13,922 and a Band D rate of £71.77. This was seconded by Councillor Jarvis and unanimously AGREED.

100.24/25 **Parish Council Matters**

100.1 To receive the notes of the Safer Neighbourhood Group meeting held on 10<sup>th</sup> October 2024

The notes of the Safer Neighbourhood Group meeting held on 10<sup>th</sup> October 2024 were received and noted. Councillor Jarvis would be attending the next meeting scheduled to be held on Thursday, 16<sup>th</sup> January.

Councillor Tilbury referred to Quad Bikes that had been in the fields around Little Carlton and Bathley at night recently. Councillor Jarvis was asked to raise at the Safer Neighbourhood Group.

100.2 To receive the Statement of Community Consultation from Elements Green and note the Phase 2 Consultation

This item had been discussed earlier on the agenda.

101.24/25 **Beckett Field**

101.1 To note completion of the installation of new windows at the pavilion

Members noted that the installation of the new windows at the pavilion was complete.

101.2 To note the change to the Public Space Protection Order in relation to the Dog Control Order for Beckett Field and the requirement for new signage

The Clerk confirmed that the Public Space Protection Order in relation to the Dog Control Order for Beckett Field had now been changed. Dogs were now allowed on the Field but were required to be on a lead.

Members noted there would be the need to provide new signage. The Clerk was asked to source appropriate signs to be placed at each access point.

- 101.3 To note a quotation received for replacement doors at the pavilion  
Members noted the quotation received for replacement doors at the pavilion but did not wish to progress it at this time.
- 102.24/25 **Flooding, Drainage & Emergency Planning**  
The Clerk referred to the offer from Newark & Sherwood District Council for further discounted aqua sacs. After discussion, it was AGREED that a further two boxes be requested.
- 103.24/25 **Highways**  
103.1 Highways Issues Logged – to receive an update on the request to clean out the road side drains to prevent flooding from heavy rain  
The Clerk advised that a chaser email had been sent to request an update on the cleaning of the drains. Members would be updated should a response be received.
- 103.2 To receive feedback on the recent tube count  
Members noted the information from the traffic survey that showed a reduction in speed since the installation of the interactive speed sign at Little Carlton. Details had been shared with the Community Speedwatch Team.
- 104.24/25 **Nottinghamshire Association of Local Councils**  
104.1 January Newsletter  
A copy of the January Newsletter had been forwarded to Members for information.
- 10.524/25 **Correspondence Received**  
To receive correspondence from Elston Parish Council regarding Road Safety and 20mph Statutory Speed Limits  
Members received and noted the correspondence from Elston Parish Council.
- 91.24/25 **Other matters arising not on the agenda**  
The Chair referred to problems with the closure of the A1 and HGV's entering the Main Street. The issue had been raised direct with National Highways and a request made for more signage.

**Next Meeting** – Parish Council - Wednesday, 19<sup>th</sup> February 2025 at 7.30pm at the Village Hall, South Muskham

The meeting was closed at 9.28 pm