

## South Muskham/Little Carlton Parish Council

### Minutes of the Parish Council Meeting held on Wednesday 18th March 2020 at 7.30pm in the Village Hall, South Muskham

**Membership:** D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Members of Public: None

- 110.19/20 **Apologies for Absence and Declarations of Interest**  
Apologies – Cllr. Gilroy, Cllr. Gill, Cllr. Shearing and District Councillor Saddington  
Declarations of Interest - None  
**Open Session**  
Nothing raised
- 111.19/20 **Chair's Report**  
Nothing to report
- 112.19/20 **To approve the Minutes of the meeting held on 19<sup>th</sup> February 2020**  
The minutes were approved and signed by the Chair. Proposed by Cllr. Brown and seconded by Cllr. Brightmore.
- 113.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**
- 113.1 VE Day Commemoration Service 10<sup>th</sup> May – Cllr. Catanach confirmed attendance should the commemoration go ahead
- 113.2 Council WhatsApp Group and Emergency Contacts – all going well for an additional line of communication between members
- 113.3 Parish Flood Meeting – in view of the current situation, **all agreed** to defer arranging a meeting until after the summer
- 113.4 Road signs for litter – the Clerk confirmed a request has been submitted to Via EM and was under consideration
- 113.5 Telephone box – a quote for cleaning inside has been received from MTC Property Repairs at £85. **All agreed** to proceed when possible and decide at a later date what the telephone box should be used for.
- 114.19/20 **Financial Issues**
- 114.1 Receipts:  
i) NS&I Interest for 2019 at £107.22
- 114.2 Invoices paid between meetings to be ratified: None
- 114.3 Invoices for payment:  
i) NALC Annual Subscription at £110.86 (no vat)  
ii) Village Hall Room Hire 2019/20 at £126 (no Vat)  
iii) NSDC for grass cutting at Beckitt Field at £568.56 plus Vat  
iv) NSDC for dog bin contract October to March at £45.60 plus Vat (**all agreed** the cheque to be held until an invoice is received)  
v) Alasdair Morrison for cricket pavilion evaluation at £250 plus Vat  
vi) Clerks expenses for January to March at £68.70  
vii) Water Plus for Dec-Feb at Beckitt Field at £26.06 (Direct Debit on 27<sup>th</sup> Feb)  
viii) Information Commissioner for renewal at £40  
ix) C Brightmore Transport for dog fouling signs at £60
- 114.4 Vat claim for October to March to be submitted for £460.60
- 115.19/20 **Planning**
- 115.1 New Applications - None
- 115.2 Decisions (for information) - None
- 116.19/20 **Beckitt Field**
- 116.1 Boundary Hedge – a discussion was had as to the maintenance responsibility of the boundary hedge at the field. All agreed the Council would retain responsibility for cutting the field side and top of the hedge on an annual basis or as required. Thanks were extended to J Burnets of Manor Farm for kindly carrying out the cut this year free of charge.

- Cllr. Brightmore has offered to remove the damaged tree at the end of the hedge.
- 116.2 N&SDC Free Trees – the trees have been collected and planted by Cllr. Brightmore
- 116.3 Valuation of cricket pavilion – the valuation has highlighted that the pavilion and toilet block is under-valued by £12,621 for insurance purposes. **All agreed** the Clerk should advise the correct valuation for the purposes of a renewal quote. Renewal is due 1<sup>st</sup> June.
- 116.4 Grass cutting contract for 2020/21 – the Clerk provided the meeting with a quote from N&SDC for cutting the grass 13 times between April and October at £630.50 plus Vat. Cllr. Brightmore offered to provide the same service for £500 (£450 in year two) to be billed in October each year. Cllr. Catanach proposed and **all agreed** to accept the offer and the Clerk to advise N&SDC the contract would not be renewed.
- 116.5 Electricity contract renewal – the Clerk advised the meeting that the current three year contract expires on 7<sup>th</sup> May with a 30-day notice period. Renewing for 12 months with nPower would see the cost rise from £106/year to approx. £220. A ‘non standing charge’ contract has been suggested and quotes obtained reflect a cost of approx. £4/month. **All agreed** to delegate responsibility to the Clerk to negotiate and agree a contract that will involve less cost than the nPower renewal where possible.
- 117.19/20 **Flooding, Drainage & Emergency Planning**  
Cllr. Jarvis and Cllr. Brightmore offered for their mobile numbers to be posted on the website should anyone require assistance with the Little Carlton defibrillator. A resident has also given permission for their number to be posted on the website too.
- 118.19/20 **Highways**
- 118.1 A616 Tube Count Data – the data was discussed and the Clerk to gain some feedback from Via EM on the results of the survey which showed speeds in excess of 50mph. It is understood the road is under evaluation for possible speed detector van locations going forward.
- 118.2 Speed Watch Update – high speeds are still being recorded on the A616. Further sessions are on hold for the next few weeks as Police priorities have changed for the time being.
- 118.3 Community Litter Pick on Great North Road on Sunday 5<sup>th</sup> April is currently still going ahead
- 118.4 Standing water on Crow Lane – ‘no action to be taken’ response from Highways given for information.
- Cllr. Catanach commented that a piece of the Great North Road at the Church Lane/Crow Lane cross roads has sunk. The Clerk to report.
  - County Cllr. Loughton to be asked for an update on the potential resurfacing of the Great North Road – when it is likely to happen and to what extent.
  - Cllr. Loughton also to be asked for feedback on the Little Carlton speed limited reduction request following the NCC meeting last month.
- 119.19/20 Newark Healthcare Consultative Group  
Feedback from February meeting – Cllr. Jarvis advised the minutes have not yet been circulated.
- 120.19/20 **Correspondence Received**
- i) Notice of submission of the Notts Minerals Local Plan to Secretary of State
  - ii) Newark Healthcare Consultative Group – December minutes & agenda for the 28<sup>th</sup> February meeting
  - iii) Fabrications North East Ltd – memorial benches
  - iv) NCC Joint Waste Local Plan open for consultation 27<sup>th</sup> Feb – 9<sup>th</sup> April
  - v) Police & Crime Commissioner latest update ‘The Beat’ – posted to website
  - vi) Notts Police crime stats for January 2020
  - vii) N&SDC Housing Needs Study
  - viii) Feedback from the meeting with Network Rail on 19<sup>th</sup> February
  - ix) Notts Building Preservation Trust seeking a Trust Administrator
  - x) Various correspondence from NALC and N&SDC reiterating government guidelines for dealing with Coronavirus (Covid-19) and also from N&SDC regarding service levels over the next weeks. In view of the amount of information being published nationally and as this is such a fluid situation the emails have not been circulated.
  - xi) Email from South Muskham Village Hall thanking the Council for its letter of support for the funding application to N&SDC for solar panels. Hall update: many groups that hire the hall have cancelled bookings for the foreseeable future. The building of the garage is going head over the next couple of weeks.
  - xii)

- xiii) NALC – details of a devolution inquiry focusing on the current view of tailored packages for areas. Details to go before the Select Committee by 4<sup>th</sup> May.
- xiv) Best Kept Village 2020 competition has been cancelled.

Great British Spring Clean has been postponed to September.

121.19/20 **Other matters arising not on the agenda**

- i) Contingency plans for the April meeting of the Council: a discussion was had and **all agreed** that the agenda would be reviewed the week before the meeting date and a decision made as to whether to go ahead dependent on the level of business and availability of councillors, i.e. if the meeting would be quorate.

**All agreed** the Clerk should continue to keep Councillors updated regularly on day to day business and in the event of the April meeting not being held, anything that required comment or decisions would be dealt with by email and ratified at the next available meeting.

**All agreed** the Clerk should post Contact Cards on the notice boards giving details of who to call should residents require assistance over the next few weeks for such things as shopping etc. Cllrs. Jarvis and Brightmore to be contacts for Little Carlton. Contacts for South Muskham to be confirmed.

- ii) Lamppost Poppies for VE Day – Cllr Jarvis is holding the supply of poppies in advance of the May VE Day commemoration in the event that an April meeting is not held. The Clerk is to advise the dates these can be put up.

**Next Meeting** - Wednesday 15<sup>th</sup> April 2020 at 7.30pm in the Small Hall at South Muskham

There being no further business, the Chair thanked everyone for attending and the meeting was closed at 8.35pm

These minutes were approved as a true record and signed by the Chair on Wednesday 20<sup>th</sup> May 2020