

South Muskham/Little Carlton Parish Council

Draft Minutes of the Parish Council Meeting held on Wednesday, 24th March 2021 at 7.30pm

This was a virtual meeting conducted via Zoom.

Membership: D Catanach, C Brightmore (A), K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Members of Public: 0

Also in attendance District Councillor Mrs Saddington

84.20/21 **Apologies for Absence and Declarations of Interest**

Apologies – Cllr Brightmore

Declarations of Interest – None

Open Session

There were no matters raised.

85.20/21 **Chair's Report**

The Chair expressed his concern at the recent hit and run to a local cyclist on the A616. An appeal had been made for information by the family and it was good to note the community spirit which had seen support coming forward for the family.

The Chair extended his thanks to Councillor Brightmore for the installation of the floral planters and gates he had generously donated which had been put in near the entrance signs, enhancing the local environment.

86.20/21 **To approve the Minutes of the meeting held on 24th February 2021**

The minutes were proposed by Cllr Jarvis, seconded by Cllr Brown and approved by all and will be signed by the Chair at a later date.

87.20/21 **Matters arising from the Minutes not covered elsewhere on the Agenda**

There were none.

88.20/21 **District Councillor Session**

The Chair suspended the meeting to allow Councillor Mrs Saddington to present her report.

Councillor Mrs Saddington advised that the only item to report was a 2% increase that had been applied by Newark & Sherwood District Council to the council tax. Households should now be receiving their bills.

With agreement of Members, the Chair brought forward consideration of agenda item 6.1 relating to the planning application at Southwell Racecourse.

Information had been circulated to Members on the amended travel plan that had been submitted by the applicant. The route now showed vehicles using the A617 to the Cattle Market roundabout, then on the A46 bypass to the A1, not the A616 and B6325 to the A1.

The Chair queried what options were open to the Parish Council should an increase in heavy goods vehicles be noticed during the construction phase. Councillor Mrs

Saddington advised that, if the application was approved, the travel plan should be included as part of the conditions. If Members considered that there was an increase in heavy goods vehicles through the villages then that should be reported to the Planning Officer at Newark & Sherwood through the Clerk.

Councillor Mrs Saddington expected that the application would be considered at the next Planning Committee. The Clerk confirmed that the Parish Council would receive a copy of the agenda once issued.

89.20/21 **Financial Issues**

89.1 To record Receipts - None

89.2 To approve invoices for payment:

The Clerk advised that wages needed to be calculated to the end of March 2021, including payment to HMRC. Information would be circulated to Members prior to payment being made.

Forms to enable changes to the online banking information had been signed by the Chair and would be returned to the Clerk for action.

Payment was approved of the 2020/21 dog bin contract with Newark & Sherwood District Council - £115.20.

With the agreement of Members, the Chair brought forward consideration of agenda item 7.2 and 7.3 which related to dog bins.

Increase in Dog Bins – Little Carlton

The Clerk advised that confirmation had been received from Newark & Sherwood District Council that the proposed location of a new dog bin on the A616 at Little Carlton could be serviced by them. Confirmation had also been received from the Rights of Way team that the bin could be affixed to the signpost adjacent to the footpath.

Newark & Sherwood District Council could provide and install a 40L dog bin at a cost of £245 plus VAT.

After discussion, Members AGREED that the Clerk progress provision and installation of a dog bin through Newark & Sherwood District Council.

Request for increase in Dog Bins – South Muskham

Members discussed providing an additional dog bin at South Muskham. Councillor Gilroy considered that the lamp post near the field on Main Street (opposite Forge Close) would be a convenient location.

89.3 After discussion, Members AGREED that the Clerk liaise with Via to establish if the lamp post could be used for a dog bin and, if so, progress installation through Newark & Sherwood District Council.

To note savings on grass cutting and planters:

The Chair noted the savings to the Parish Council on grass cutting and planters due to the generosity of Councillor Brightmore in donating his time and providing

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equipment. Members were grateful for all the work Councillor Brightmore put into improving the parish.

90.20/21 Planning

90.1 New Applications:

20/02508/FULM – Southwell Racecourse, Station Road, Rolleston – Replacing existing racing surface material, with associated works to sub surface arrangement – Travel Plan

Members noted that this item had been discussed under minute number 88.20/21. The Clerk advised that the Parish Council had been consulted on the travel plan so could log comments on the application.

After discussion, Members AGREED that while they had no comments on the application regarding the replacement of the racing surface material, they supported the amended travel plan and were pleased to note that the concerns of the Parish Council had been taken into account.

90.2 21/00445/HOUSE – The Old Farmhouse, Main Street, South Muskham - Alterations and conversion of existing garage to day room, new glazed link and garage

Members AGREED that the application be supported.

91.20/21 Parish Council Matters

91.1 Defibrillator – Little Carlton

Councillor Jarvis had noted that the pads in the defibrillator were coming to the end of their life and needed to be replaced. The Clerk confirmed that a price had been obtained of £37 plus VAT.

It was AGREED that the Clerk purchase replacement pads, either through the website provided by EMAS, or through the British Heart Foundation. Councillor Jarvis would replace them once received.

92.20/21 Beckitts Field

92.1 Confirmed Criteria for Bookings

The Clerk advised that the confirmed criteria for bookings on the field had been converted into a terms and conditions of hire document which hirers would be asked to sign and return to the Parish Council.

No further contact had been received from the hirer who had enquired about using the field in August 2021. The Clerk would chase to establish if they were still proceeding with their event.

93.20/21 Flooding, Drainage & Emergency Planning

93.1 There was nothing specific to raise.

Councillor Gilroy queried if training could be repeated for Members on Emergency Planning. After discussion it was AGREED that the Clerk liaise with Nottinghamshire County Council to establish if this was possible.

94.20/21 Highways

94.1 Interactive Signage & 40mph Speed Limit

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The Clerk advised that Councillor Laughton was hopeful that the interactive signage and 40mph speed limit on the A616 would be in place shortly.

Councillor Gilroy referred to a letter to Robert Jenrick MP regarding overhead speed cameras on the B6325 and queried if any response had been received.

The Chair asked the Clerk to investigate further. If no letter had been sent the Clerk was asked to write seeking support for cameras on the road as the speed limit was ignored leading to frustration with residents who were concerned at damage to their properties through poor road surfaces and vibrations.

95.20/21 **Correspondence Received**

95.1 Draft Local Validation Checklist consultation

The Clerk referred to a consultation received from Newark & Sherwood District Council. As background information, the Clerk advised that since 2008 local planning authorities had been required to publish information checklists they use to 'validate' the planning applications they receive.

A validation list has two components:

- The national requirements, such as the application form, fee and certificates
- Specific local validation requirements are known as the 'Local List'

The Government requires local planning authorities to review the 'local list' every two years and since there continued to be a significant number of changes to planning legislation, policy and guidance, the District Council believed it was now the right time to review their local validation requirements.

The proposed Local List was open to public consultation for six weeks from 1 March 2021 to 12 April 2021.

The Clerk noted that this was quite a technical document and it was not clear what the Parish Council could comment on. It was AGREED that the Clerk circulate the link to Members for review.

Councillor Gill asked if there were any guidelines on how to respond to planning applications. The Clerk advised that she may have a document and would investigate further.

Members were also reminded that the Nottinghamshire Association of Local Councils was currently running an online course on planning should anyone wish to enrol.

Nottinghamshire Minerals Local Plan – Inspector's Report

Confirmation had been received that the Minerals Local Plan Inspector's Report had been completed and would be considered by the County Council on 25th March 2021 when it was expected to be adopted. This would then be in place for 15 to 20 years. It was AGREED that the Clerk circulate the link to Members for information.

District Wide Housing Needs Assessment 2020

The Clerk advised that correspondence had been received from Newark & Sherwood District Council regarding the completion of an assessment of the district's housing needs in 2020.

Little Carlton and South Muskham were contained within Rural South. The Clerk to circulate the link to Members for review.

Renewal of Insurance

The Clerk advised that the Parish Council's insurance was due for renewal on 1st June 2018. A request had been received from Came & Co to complete a pre-renewal invitation. It was AGREED that the Clerk progress.

96.20/21 **Other matters arising not on the agenda**

96.1 Newark & Sherwood Community Lottery

The Chair referred to correspondence received regarding a community lottery being organised through Newark & Sherwood District Council.

After discussion Members considered that it may be useful to raise funds for a specific project but would not look to participate at this time.

96.2 Potholes, Bathley Lane, Little Carlton

Councillor Jarvis advised that there were potholes at the entrance to Bathley Lane from the A616, and also by the toilet block on Beckitts Field. It was AGREED that the Clerk log on the highways portal.

96.3 Muskham Magazine

The Clerk confirmed that the names and email addresses of Members had been forwarded to the Muskham Magazine for inclusion. The Editor had been advised of the donation of £200 from the Parish Council.

The Editor had enquired about including a piece about Sandra Akerman in the next edition of the magazine, including a photograph. After discussion Members considered that permission should be sought from the family and was not within the gift of the Parish Council.

96.4 Fly Tipped Caravan

Councillor Gill enquired if the caravan was still at the bottom of Debdale Hill. Councillor Jarvis confirmed that it had been emptied of rubbish but the caravan had yet to be removed.

Next Meeting – Wednesday, 21st April 2021 at 7.30pm via Zoom. Any residents wishing to join the meeting should contact the Clerk.

The meeting was closed at

Minutes approved as a true record –