

## South Muskham/Little Carlton Parish Council

### Minutes of the Parish Council Meeting held on Wednesday 20<sup>th</sup> May 2020 at 7.30pm

This was a virtual meeting conducted via Zoom. Prior to the meeting starting, the Chair advised everyone to place themselves on mute to minimize background noise and to speak one at a time.

**Membership:** D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing  
Members of Public: One

- 01.20/21 **Apologies for Absence and Declarations of Interest**  
Apologies – Cllr. Brightmore, District Councillor Saddington  
Declarations of Interest - None  
**Open Session**
- Mrs Hazel Hall provided an update on work that has been done at the village hall during the recent lockdown period: reconditioning of the main hall floor, decorating, servicing of the partition between the two halls and the garage construction has started. A Covid-19 Business Rates Relief Grant has been received from NSDC and a decision is expected this week on the NCC LIS Fund application for assistance on the solar panels project.
  - A resident has asked if the council would consider installing more dog waste bins in South Muskham. After a discussion it was agreed that the Clerk would issue a message to residents about using any bin to dispose of dog waste and that the situation would be monitored over the next few weeks.
- 02.20/21 **Chair's Report**  
Cllr. Catanach commented on the positive reaction to the lamppost poppies and thanked Cllr. Jarvis for putting them up. It has been noted that the level of traffic has increased over the last week. The free food from Waitrose has now stopped.
- 03.20/21 **To approve the Minutes of the meeting held on 18<sup>th</sup> March 2020**  
The minutes were approved by all and signed by the Chair.
- 04.20/21 **Matters arising from the Minutes not covered elsewhere on the Agenda**  
04.1 Gateway Signs – it is hoped installation will take place in the next few weeks, subject to Highways permission being given for the work to go ahead. **All agreed** that a cheque for the balance be signed and released by the Clerk at the appropriate time.
- 05.20/21 **Financial Issues**
- 05.1 To record Receipts received since 23<sup>rd</sup> March (Coronavirus (Covid-19) Lockdown commenced)
- i) VAT claim for Oct 2019-March 2020 at £460.60
  - ii) NSDC first part of 2020/21 precept at £6,404
- 05.2 To ratify payments made since 23<sup>rd</sup> March - None
- 05.3 Invoices for payment:
- i) Came & Co for insurance renewal at 366.54
  - ii) Morris Cast Signs for balance on gateway signs project at £5,100 plus Vat (see above)
  - iii) nPower electricity bill for Beckitt Field 10 Jan to 18 April at £32.84 (Direct Debit)
  - iv) Cllr. Brightmore for grass cutting at Beckitt Field at £120
- 05.4 To accept Year End 2019-20 Accounts and Annual Return –an extract of the accounts was circulated prior to the meeting. **All agreed** to accept the accounts as presented subject to any comments being raised by the internal auditor.
- 06.20/21 **Planning**
- 06.1 Ratification of decisions taken during the Coronavirus (Covid-19) Period
- i) 20/00495/FUL – 2 storey side and single storey rear extension at 2 Grange Farm Cottages, Main Street: Supported
- 06.2 New Applications - None
- 06.3 Decisions (for information) - None

07.20/21 **Beckett Field**

- 07.1 Ratification of decisions taken during the Coronavirus (Covid-19) Emergency
- i) Electricity contract renewal – contract supply has been switched to EDF with effect from 14<sup>th</sup> May at a significantly reduced annual spend
  - ii) Temporary lifting of ban on dogs on Beckett Field is working well and appreciated by the villagers. Cllr. Brown commented that there had been just one incidence of litter being left on the field.
- 07.2 Cllr. Brightmore has proposed installing a picnic table and bench in the bottom corner of the field for residents to use. **All agreed** this was a good idea and supported the proposal subject to confirmation of cover from the insurance company. A further discussion will be had regarding acquiring a table etc.
- 07.3 Cllr. Brightmore has offered to remove the two trees at the bottom of the field at a cost of £400 (to include chipping branches etc). **All agreed** this cost subject to confirmation there is no TPO in place. *[Post meeting note: there are no TPOs in place for Little Carlton]* Cllr. Brightmore to be asked to remove the branches that are on the field next to the brick store.

Cllr. Catanach asked for a vote of thanks to be recorded to Cllr. Brightmore for all the work he has done in Little Carlton over the last few weeks. It is appreciated by everyone.

08.20/21 **Flooding, Drainage & Emergency Planning**

Nothing raised

09.20/21 **Highways**

- 09.1 Fly tipping at the Church Lane level crossing – reported and chased for removal on 13<sup>th</sup> May and has now been removed.
- 09.2 The white car abandoned on Main Street has been reported to NSDC and is due to be removed after 20<sup>th</sup>. Also reported to the Police.
- 09.3 The Clerk advised that the request for litter signs on the A616 and Great North Road has been declined by Via East Midlands.
- 09.4 The Clerk was asked to request bollards be installed at the unofficial layby at Little Carlton to avoid litter being dropped.
- 09.5 Speed - The Clerk was asked to contact the Police to ascertain whether the Community Speedwatch could restart. It is thought the requirement for social distancing may be a barrier. The Clerk was asked to raise the issue of the camera van being reinstated in South Muskham.  
Cllr. Laughton to be asked for an update on the request for speed reduction on the A616.
- 09.6 Cllr. Gilroy commented that the pavement alongside the Great North Road from Church Lane towards North Muskham is very overgrown and a pedestrian hazard. Cllr. Catanach commented the hedges were overgrown in the same area. Clerk to report to Via East Midlands.
- 09.7 Cllr. Catanach commented the overgrown hedges towards the railway bridge on the Great North Road were causing a hazard. Clerk to report to Via East Midlands.

10.20/21 **Correspondence Received**

Details of correspondence received since March have been circulated to members and shared with residents as received.

11.20/21 **To agree the date of the next meeting**

Cllr. Catanach proposed that the meeting revert to every two months with the next being in July. **All agreed** that this was a feasible and acceptable suggestion subject to an extra ordinary meeting being called to deal with any planning applications received.

12.20/21 **Other matters arising not on the agenda**

- i) Cllr, Jarvis asked if six more lamppost poppies could be purchase to replace some that have been damaged. **All agreed.**

**Next Meeting** - Wednesday 15<sup>th</sup> July 2020 at 7.30pm

There being no further business, the Chair thanked everyone for attending and the meeting was closed at 8.35pm

Approved as a true record on Wednesday 15<sup>th</sup> July 2020