

South Muskham and Little Carlton Community Emergency Plan

Plan last updated on: 10/01/2019 Completed
(Without personal information)

If you are in immediate danger call 999

Definitions and Purpose

For the purpose of Community Emergency Planning we are a community based on a geographic location, the Parish of South Muskham and Little Carlton in the District of Newark and Sherwood.

This document is to support this Community to provide support to each other during an emergency, particularly for those who may be vulnerable and to provide information to responding agencies [emergency services, local authority etc.] who may be co-ordinating a response on a wider scale.

Definition of an Emergency:

For the purposes of Community Emergency Planning an emergency can be defined as an event or situation which threatens serious damage to:

1. Human Welfare - but only if it involves, causes or may cause loss of human life, human illness or injury, homelessness, damage to property, disruption of a supply of money, food, water, energy, fuel, disruption of a system of communication, disruption of facilities for transport or disruption of services relating to health.
2. The Environment - but only if it involves causes or may cause contamination of land, water or air with harmful biological, chemical or radioactive matter, or disruption or destruction of plant life or animal life.
3. Security of the UK - if it involves war or terrorism which threatens serious damage to the security of the United Kingdom.

Definition of a Major Incident:

A major incident is any incident that requires the implementation of special arrangements by one or more of the emergency services, some elements of the National Health Service, or a local authority for:

1. The initial treatment, rescue and transport of a large number of casualties.
2. The involvement either directly or indirectly of large numbers of people
3. The handling of large numbers of enquiries likely to be generated from both the public and news media, usually to the police
4. The large scale combined resources of two or more of the emergency services
5. The mobilisation and organisation of the emergency services and supporting organisations, for example local authority, to cater for threat, serious injury or homelessness to a large number of people

Roles and Responsibilities:

All major emergencies are dealt with by the Emergency Services, Local Authorities, Health Agencies, Utility Companies and Voluntary Agencies in a combined response. In Nottinghamshire these agencies work together as the Nottingham and Nottinghamshire Local Resilience Forum [LRF] to produce and test a variety of emergency plans and procedures.

There is no statutory responsibility for community groups to respond to emergencies in their locality. However it is good practice for communities to identify hazards and make simple plans on how they might assist the agencies above should an emergency occur. This guidance and plan is not a formal requirement. Any participation is purely voluntary.

Our Community Group is not an emergency service. We are not trained, equipped, empowered, or resourced to carry out the functions of an emergency service. The response will be confined to looking after the welfare of people in our Community or helping to maintain the infrastructure.

Nottinghamshire County Council does not have any liability, under guidance or otherwise, in respect of services for actions or omissions by the Community Group in any emergency situation. Guidance does not constitute legal advice in relation to emergency planning.

Developing the ability to help each other at a local level will assist if the emergency services are overloaded in the initial response. It may also lessen the impact of the emergency on the community.

Considerations when flooding occurs

What you can do if the threat of flooding is imminent

- Where possible, turn off gas, electricity and water supplies at the mains (ensure that power to alarm/ security systems can be maintained during these times).
- Unplug all electrical items and where possible store them up high or on upper storeys. With heavy electrical items consider the possibility of raising them above anticipated water levels.
- Close off flow valves on gas tanks, oil tanks etc. that supply the premises through pipes and fittings.
- Move family, pets and flood kit to high place with means of escape.
- Gather equipment for transporting your pet[s] plus pet food.
- Consider the need to move furniture and machinery to upper storeys.
- Deploy any temporary flood protection measures.
- Vehicles and trailers to be moved to higher and secure ground.
- Be alert to the risk of flooding caused not only by rivers but also surface water building up and overwhelming drains following heavy spells of rainfall leading to localised floods.
- Consider relocating any vulnerable items which may be in any open yards, where possible

What you can do during a flood

- Cooperate with the emergency services if they tell you to evacuate during flooding.
- Be prepared to act quickly.
- Don't try and walk or drive through flood waters – 6 inches of fast flowing water can knock you off your feet and 2 feet of water will float your car.
- Be aware that man hole covers may come off and pose significant danger therefore
- There may be other hazards you can't see.
- Avoid contact with flood water as it may be contaminated with sewage.

Immediate actions following a flood - Use rubber gloves, boots, eye protection

- Contact your insurance company and/or insurance broker and advise what has happened. They will then be able to provide best guidance and instigate any specialist services required. Make sure your insurance company knows where to contact you if you have had to move out.
- If you are making an insurance claim, avoid disposing of any items until you are told to do so.
- Don't use electrical or gas supply in flooded properties until appropriate checks have been undertaken by a qualified person.
- Take photos of the damage to any contents and/or building as this may assist with settlement of your claim.
- Covers on air bricks should be removed once the flood has receded to allow air to circulate and any trapped water to escape.
- Flood protection devices to be cleaned as soon as possible to avoid potential contamination

Local risk assessment and local resources

See table below

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Flooding [River Trent, Bramersack through Little Carlton]	<ul style="list-style-type: none"> • Flooding of local streets • Damage to property • Blocked access between South Muskham and Little Carlton • Flooding of properties causing temporary relocation of residents • Loss of pumping station resulting in sewerage contamination 	<ul style="list-style-type: none"> • Encourage residents to improve home flood defences • Work with local emergency responders to see if they can help with distribution of flood warnings and any evacuation and rest centre establishment required • Find out what flood defences exist or are planned in the area • Co-ordinated village response supporting local vulnerable residents • Evacuation to designated safe buildings - alerting emergency services to homes of vulnerable residents and alerting other residents, manning the designated safe building • Issue resilience equipment • Distribution of sand bags
De-railment of train	<ul style="list-style-type: none"> • Emergency vehicles accessing the village in volume • Offering the safe designated buildings for injured to be cared for temporarily • Temporary emergency co-ordination centre 	<ul style="list-style-type: none"> • Temporary directing of traffic ahead of emergency services arriving • Opening safe designated buildings • Blankets, pillows • Refreshments as necessary

<p>Accident at Sugar Beet Factory</p>	<ul style="list-style-type: none"> • Possible local injuries • Chemical/smoke impact 	<ul style="list-style-type: none"> • Mobilise the emergency volunteers to co-ordinate with Emergency Services • Check on vulnerable residents • Central co-ordination and communication plan triggered to keep residents fully informed • As necessary open safe designated buildings for shelter and care
<p>Domestic gas explosion or oil storage tank incident</p>	<ul style="list-style-type: none"> • Offering the safe designated buildings for injured to be cared for temporarily 	<ul style="list-style-type: none"> • Co-ordination with Emergency Services • Temporary emergency coordination centre • As necessary open safe designated buildings for shelter and care
<p>Multiple Vehicle Pile-up</p>	<ul style="list-style-type: none"> • Offering the safe designated buildings for injured to be cared for temporarily 	<ul style="list-style-type: none"> • Co-ordination with Emergency Services • Temporary emergency coordination centre • As necessary open safe designated buildings for shelter and care
<p>Airplane crash</p>	<ul style="list-style-type: none"> • Offering the safe designated buildings for injured to be cared for temporarily 	<ul style="list-style-type: none"> • Co-ordination with Emergency Services • Temporary emergency coordination centre • As necessary open safe designated buildings for shelter and care

Fuel / Chemical Tanker Accident	<ul style="list-style-type: none"> • Offering the safe designated buildings for injured to be cared for temporarily 	<ul style="list-style-type: none"> • Co-ordination with Emergency Services • Temporary emergency coordination centre • As necessary open safe designated buildings for shelter and care
Severe Snow Fall Event	<ul style="list-style-type: none"> • Impact on vulnerable residents • Supplies needed • Personal accidents • Vehicle accidents • Potential loss of power supplies 	<ul style="list-style-type: none"> • Mobilise the emergency volunteers to co-ordinate with Emergency Services as necessary • Agree local actions with emergency volunteers, offer assistance in a co-ordinated manner • Check on vulnerable residents • Central co-ordination and communication plan triggered to keep residents fully informed • As necessary open safe designated buildings for shelter and care
Heatwave	<ul style="list-style-type: none"> • Impact on vulnerable residents 	<ul style="list-style-type: none"> • Check on vulnerable residents in a co-ordinated manner
Dwelling fire	<ul style="list-style-type: none"> • Impact on residents in and adjacent to • Risk of limited access of Emergency vehicles through Main Street and Forge Close 	<ul style="list-style-type: none"> • Ensure access is established • Offer respite and care in designated safe building • Check on vulnerable neighbours
Pandemic - Influenza	<ul style="list-style-type: none"> • Impact on vulnerable residents 	<ul style="list-style-type: none"> • Check on vulnerable residents in a co-ordinated manner

Individual House Holders - Flood Kit Contents

Making up a flood kit – include critical key documents kept in sealed plastic bags [passport, insurance certificates, driving licence, pet vaccination certificates], prescription copy showing all medications and dosages, remember medicines and medical supplies you need, torch/candles/matches, spare batteries or wind-up charger, wind-up radio, mobile phone, rubber gloves, wellington boots, waterproof clothing, sanitary items and toiletries, bottled water, in-date tinned food and tin opener/long life snacks, first aid kit and basic tool kit. Also, have your insurer’s emergency helpline number, details of the policy and other useful numbers such as customers, suppliers, the local council and emergency services.

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency
South Muskham Village Hall Assembly Point	Main Street South Muskham	Rest Centre / safe place
Cricket Pavillion Little Carlton Assembly Point	Bathley Lane Little Carlton [and Beckitts Field key holders]	Rest Centre / safe place. Important also in case South Muskham is compromised
Saint Wilfrid’s Church Back-up assembly point	Church Lane	Rest Centre / safe place
Resilience Store	On South Muskham Village Hall field	Storage of flood equipment and resilience stores, road closure signage

Emergency Supporting Organisations Contact List - Nottinghamshire Emergency Planning

Name/Contact	Role	Contact Number
Emergency Services	Response	999
Police	Response	101
Environment Agency	Floodline Incident Hotline [from Major River]	0345 988 1188 0800 80 70 60
National Grid	Gas emergencies	0800 111 999
Western Power Distribution	Electricity emergencies	0800 6783 105
Severn Trent Water	Water supply/sewerage emergencies/Flood from burst water mains or sewers	0800 783 4444
NHS 111	Health Advice	111
Nottinghamshire County Council	24/7 emergency planning officer	0115 977 3674
Nottinghamshire County Council	Flood from a highway	0300 500 80 80
Newark and Sherwood District Council	Response and local resilience. Emergency Planning	01636 650 000 email: EmergencyPlanning@nsdc.info
BBC Radio Nottingham	Information during and event	103.8, 95.59, 95.1 FM 1584 AM and DAB
Nottinghamshire Community Risk Register	Information of risk and planning advice	www.nottinghamcity.gov.uk
Emergency Co-ordinators in neighbouring parishes	Liaison and mutual support	TBA on approval of this plan

First steps in an emergency

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation - Assembly Point South Muskham - Village Hall	
4	Invoke contact pyramid to mobilise Emergency Volunteers	
5	Liaise with Emergency services - ongoing, assist as required	
6	Ensure vulnerable residents are alerted and assisted as necessary	
7	Maintain communication and keep residents updated	
8	Open resilience store as required	
9	Open safe designated locations as required	

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Open up designated safe buildings and care for those taking refuge

Alternative arrangements for staying in contact if usual communications have been dis-rupted

Communication Type	Name of contact	Location
Radio	Geoff Lowe 07774 058 816 [Bassetlaw zonal co-ordinator]	via RAYNET [Radio Amateurs Emergency Network]