

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 19th June 2019 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, R Gill, G Gilroy, P Jarvis, C Brightmore, K Brown

Also present for part of the meeting: County Councillor Laughton and District Councillor Saddington

Members of Public: 11

20.19/20 **To elect Officers of the Council**

Cllr. R Gill took the Chair to nominate Cllr. Catanach for the position. Seconded by Cllr. Gilroy and **all agreed**. Cllr. Catanach took over the Chair.

21.19/20 **Apologies for Absence and Declarations of Interest**

No apologies.

No Declaration of Interests were declared at this time.

22.19/20 **To co-opt Parish Councillors**

Mr Geoffrey Shearing confirmed his interest in joining the Council. Mr Shearing has lived in South Muskham for approx. 2 years and has previously serves as a parish councilor. Cllr. Catanach proposed, Cllr. Jarvis seconded a co-option and **all agreed**. Mr Shearing was co-opted to the council and duly completed an Acceptance of Office.

Open Session

Village Hall Update

Mrs Hazel Hall advised the meeting that the committee has applied to the National Lottery for a £10,000 grant to complete the work on the car park. The application requires a consultation with residents which is underway. Mrs Hall asked if the Council would agree to support the application and it was agreed to discuss this at a later stage in the meeting.

County Councillor Laughton

Cllr. Laughton advised the meeting that the application to the LIS Fund for £10,200 to acquire gateway signs has been successful.

Cllr. Catanach queried the marking of potholes on the Great North Road near the British Sugar factory and Cllr, Laughton will follow this up with Via EM as to when these will be filled. The new Scania 'Dragon' machine should be in operation from September.

NCC are considering whether the scrap metal yard on the Great North Road will be required to reapply for planning permission which is usually the case following a major incident. Cllr. Laughton to keep the Council updated.

A resident raised the issue of the footpath disintegrating along the Great North Road in particular outside of residences near Fernlea and Eden. Cllr. Laughton to follow up.

District Councillor Saddington

Nothing to report from District Council.

A number of residents raised concerns regarding planning application 19/000786/OUT:

- Proximity to the mini roundabout and central bollards and the potential impact on highway safety
- Lack of amenities in the village
- Loss of open space
- Lack of local need

All agreed to discuss the planning applications at this point in the meeting whilst Cllr. Saddington was present.

28.19/20 **Planning**

28.1 19/00786/OUT – outline application for 5 x 2-bed starter homes and 8 x 2 and 3-bed bungalows on land off the Great North Road.

Cllr. Shearing declared an interest being a neighbor of the property and took no part in the discussion. The rest of the Council raised concerns regarding:

- the location of the site, in particular its proximity to the mini roundabout and access to the Great North Road. Cllr. Jarvis commented on the Highways Audit registered with N&SDC which also raised similar concerns and Cllr. Laughton stated he would follow this up with Highways.
- lack of amenities in the village

- the site is designated as an open space as is required to remain so to retain the character of the village
- no local need has been identified
- over intensification of the site, the lack of provision of adequate parking and visual impact
- the site in in Flood Zone 2 and Cllr Jarvis pointed out the NCC Flood Team has reported there were no provision for surface water drainage in the outline plan

Following a vote which excluded Cllr. Shearing, **all agreed** unanimously to object on the grounds stated above. Cllr. Saddington agreed to request the application be considered by the Planning Committee and not by designated authority.

- 28.2 19/00623/FUL - revised plans for a 2-storey extension at Eden, Great North Road. An extension to the response deadline had been provided to the Council, however the application has been declined in the interim on the grounds of negative visual impact and overbearing size.
- 28.3 The Clerk advised that revised plans for the outline application at Church Lane 19/00623/OUT have been received and an extension to the deadline for response has been given. The details will be discussed at the July meeting.

23.19/20 **Chair's Report**

Nothing to report

24.19/20 **To accept the Notes to the Annual Parish Meeting on 15th May 2019**

Proposed by Cllr. Gill and seconded by Cllr. Jarvis **all agreed** the notes be approved as a correct record and were duly signed by the Chairman.

25.19/20 **To accept the Minutes of the Annual Meeting on 15th May 2019**

Proposed by Cllr. Gill and seconded by Cllr. Jarvis **all agreed** the notes be approved as a correct record and were duly signed by the Chairman.

26.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**

- 26.1 New dog bin for Little Carlton – delivery is due this week. The Clerk to liaise with Cllr. Brightmore for installation.

27.19/20 **Financial Issues**

- 27.1 Receipts:

British Sugar donation towards the defibrillator at Little Carlton @ £350

- 27.2 Invoices paid between meetings to be ratified - None

- 27.3 Invoices for payment and agreed:

TV IDB Drainage Rates 2019/20 @ £9.69 (Chq 355)

S Akerman, Clerk Expenses for April-June @ £165.58 (Chq 356)

HMRC PAYE @ £6.60 (Chq 357)

S Whitehorn for renewal of domain name and emails @ £64.18 (Chq 358)

Notts ALC for New Councilor Training x 2 @ £70 (Chq 359)

Newark & Sherwood Citizens Advice donation @ £100 (Chq 360) – see below

SMLC Village Hall for renewal of WiFi @ £410 (Chq 361) – see below

Waterplus quarterly charges for Beckett Field @ £24.59 (Direct Debit)

- 27.4 Approval of year-end accounts for 2018/19

The Clerk circulated an extract of the accounts prior to the meeting. For the benefit of new members, Cllr. Catanach explained the level of reserves held as provision for potential legal advice against gravel extraction and planning. The Clerk advised that the internal auditor has raised no concerns with the accounts. Cllr. Gill and proposed and Cllr. Gilroy seconded the accounts be accepted as presented. **All agreed** and the accounts were duly signed.

- 27.5 Completion of Annual Audit for 2018/19

The Annual Governance Statement (page 5 of the Annual Return) was read out by the Chair and a 'Yes' response given to each question. This was duly approved and signed by the Chair and Clerk. Following this, the Accounting Statements and Certificate of Exemption were duly completed and signed by the Chair and Clerk

- 27.6 Bank Mandate Signatories

All agreed that all members be listed on the mandate as signatories. The Clerk to email councilors for the required personal information to complete the forms.

- 27.7 To consider switching to Internet Banking

A discussion was had regarding the benefits of switching. **All agreed** not to proceed at this time.

- 27.8 NS&I Reserve Account Mandate and Signatories

The Clerk to obtain relevant mandates to add councilors as signatories for this account.

- 27.9 Grant Aid request received from N&S Citizens Advice Bureau

Following a brief discussion, **all agreed** to donate £100 under S137 guidelines.

- 27.10 Grant request received from South Muskham Village Hall for WiFi renewal 2019/20
Following a discussion and confirmation that provision was made in the budget for this expenditure, **all agreed** to pay the renewal of £410.
- 29.19/20 **Beckett Field**
- 29.1 Update on quotes for replacement doors and windows
An alternative quote has been obtained from Sherwood Windows for the replacement of three doors. Following a discussion, Cllr. Catanach proposed that the previous and cheaper quote from Newark Glass be accepted. **All agreed**. The Clerk was asked to thank those who had quoted.
- 29.2 Contract for Cougars
The Clerk advised the contract is due for renewal in July. Cllr. Gill to liaise with the tam regarding charges for the coming 2019/20 season. The Clerk to add this to the agenda for July.
- 29.3 Cllr. Brightmore asked if parents and away teams could be reminded of the speed limit through the village.
- 30.19/20 **Flooding, Drainage & Resilience Planning**
Nothing to new report.
- 30.1 As previously agreed, the Clerk to contact TV IDB for an update following the meeting with Cllr. Gill on 3rd April.
- 30.2 Cllr. Catanach asked for the Emergency Plan be updated and circulated to all councilors.
- 30.3 Cllr. Jarvis commented that the Brammersack at Beckett Field is clogged with weeds. The Clerk to contact the IDB.
- 31.19/20 **Highways**
- 31.1 Advance notice of Kelham Bridge closure 5th to 16th August
- 31.2 Raised grating in the middle of the road on Great North Road – Clerk to report to Via
- 32.19/20 **Safety and Security**
Nothing to report
- 33.19/20 **Defibrillator at Little Carlton**
Cllr. Brightmore and Cllr. Brown volunteered to arrange a letter drop for defibrillator awareness evening in the next couple of weeks. Session to be held at the cricket pavilion and targeted at Little Carlton residents.
- 34.19/20 **Proposal for a Facebook page**
Following a discussion regarding the benefits to the community of a page, Cllr. Brown and Cllr. Brightmore agreed to set up and administer a closed group on Facebook targeted at residents of the parish. The page to be trialed for six months to gain an indication of impact and usage. It was agreed there would be no advertising allowed and the Clerk will provide a disclaimer to be included.
- 35.19/20 **Correspondence Received**
- i) NHS Mansfield & Ashfield CCG – notice of the Annual Public Meeting on 3rd July from 5.30pm at West Notts College, Mansfield
 - ii) NHS Mansfield & Ashfield CCG – details of a consultation regarding proposed changes to the Notts CCG structure
 - iii) National Wildlife Crime Unit – Initiative to Protect Wildlife Project
 - iv) SSAFA – outline plans to celebrate the 75th Anniversary of VE Day 8th-10th May 2020
 - v) Seafarers UK Summer Newsletter
 - vi) Newark Healthcare Consultative Group agenda for meeting on 7th June – copied to Cllr. Jarvis
 - vii) TVIDB April 201 Newsletter – posted to website
 - viii) County Council Civil Service 23rd June – invitation for Chair and guest
 - ix) Newark & Sherwood Homes Expo 13th June – details circulated on distribution list
 - x) Notts Police Community Engagement Presentation
 - xi) Newark Mayor Charity Quiz Night 9th September – to be posted on notice boards
- 36.19/20 **Other Matters arising not on the agenda**
- i) The Clerk commented on the successful LIS Fund bid for signs and that a meeting will be set up with Via EM to agree locations prior to any orders being placed with the manufacturer.
 - ii) Cllr. Jarvis reported on the Newark Healthcare Consultative Group meeting:
 - Sunday morning doctor appointments are available at the Lombard Surgery booked via own doctor
 - A breast cancer screening centre will be open at Newark from August/September
 - IV antibiotic treatments are being moved to Newark to avoid patients travelling to Mansfield
 - Mansfield & Ashfield CCG consultation is underway to merge the 6 groups into one

- EMAS have reported that emergency response times are down from 11 to 9 minutes and non-emergency responses from 40 to 28 minutes
- iii) Cllr. Gill reported the following:
- Moles on Beckitt Field – Cllr. Brightmore and Cllr, Brown to look at the issue
 - The hedge alongside the road and footpath requires cutting back – Cllr. Brightmore to look at
 - Additional keys requested when the new doors are fitted at the pavilion
 - Emails – councilors are asked to use 'reply to all' when a group email requires a response
- iv) SMLC Village Hall request for support from the Council for the National Lottery application to be given and minuted. Cllr. Catanach proposed the Council support the hall committee in its applications for grants. **All agreed.**

Next Meeting - Wednesday 17th July at 7.30pm at the Village Hall, South Muskham

There being no further business, the Chair thanked everyone for their attendance and the meeting was closed at 9.30pm